



Town of
Stockton Springs

Maine

**APPLICATION, LICENSE, PERMIT,
AND OTHER FEES ORDINANCE**

ENACTED: June 13, 2015

Adopted June 13, 2015

Amended June 16, 2018

Attested By: _____

Title: _____

EFFECTIVE: July 1, 2015

ATTESTED: Christina Hassapelis

DATE: June 24, 2015

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TOWN OF STOCKTON SPRINGS

APPLICATION, LICENSE, AND PERMIT FEES ORDINANCE

ADOPTED June 13, 2015

ARTICLE I — GENERAL PROVISIONS

SECTION 1-1: Title ~~SECTION 1-1 TITLE~~

This Ordinance shall be known as the "Town of Stockton Springs Application, License, and Fees Ordinance" and will be referred to herein as "this Ordinance".

SECTION 1-2: Authority ~~SECTION 1-2 AUTHORITY~~

This Ordinance is adopted pursuant to the enabling provisions of the Maine Constitution and the provisions of 30-A, M.R.S.A Section 3001 and Section 4354 (Home Rule).

SECTION 1-3: Purpose ~~SECTION 1-3 PURPOSE~~ The purpose of this Ordinance is to establish a schedule of fees for applications, licenses, and permits, and other fees to facilitate control and/or inspection of construction work, business operations, and recreational activities in the interest of the health, safety, and general welfare of the community. Fees are established with the intent to sufficiently cover the cost to the Town in administering the provisions of established Ordinances.

SECTION 1-4: Conflict with other Ordinances

Whenever the requirements of this Ordinance are at variance with the requirements of any other lawfully adopted rules, regulations, ordinances, deed restrictions, or covenants, the more restrictive, or that imposing the higher standards, shall govern.

SECTION 1-5: Severability

In the event any section, subsection, or any portion of this Ordinance shall be declared by any court of competent jurisdiction to be invalid for any reason, such section shall not be deemed to affect the validity of any other section, subsection, or other portion of this Ordinance. To this end, the provisions of this Ordinance are hereby declared to be severable.

~~SECTION 1-6 EFFECTIVE DATE OF THIS ORDINANCE AND REPEAL OF FORMERLY ADOPTED ORDINANCES AND REGULATIONS~~

~~This ordinance and its attached schedule(s) take effect upon its enactment by the Town of Stockton Springs on July 1, 2015.~~

~~All existing ordinances of the Town of Stockton Springs are amended by deleting the specific amounts of any fees required in such ordinances and substituting the words: "as specified in the Town of Stockton Springs Application, License, and Permit Fees Ordinance".~~

~~The Town Clerk is directed to make the changes in the texts of existing ordinances~~

necessary to implement this Ordinance.

SECTION 1-7 6: Amendments to this Ordinance

This Ordinance may be amended by a majority vote of the registered voters in attendance at a regular town meeting or special town meeting called by the Municipal Officers. The Ordinance may also be amended at a regular town meeting upon a written petition of at least 10 percent of the Town's registered voters who voted in the last gubernatorial election. In all cases, a public hearing shall be held prior to the Town meeting vote on the proposed amendment.

ARTICLE II ADMINISTRATIVE PROVISIONS

SECTION 2-1 7: Assessment of Fees

Fees shall be assessed at the time of application or transaction unless otherwise specified in the applicable ordinance adopted by the Town of Stockton Springs.

Fees shall not be refundable, unless otherwise noted in this Ordinance or other applicable ordinance adopted by the Town of Stockton Springs.

SECTION 2-2 8: Collection of Fees

All fees shall be collected by the Town, or its agent, and shall accrue to the Town's general fund revenue accounts unless 1) otherwise specified in the applicable ordinance adopted by the Town of Stockton Springs, or 2) the fees collected are associated with enterprise accounts (Ambulance and Harbor). Enterprise account fees shall accrue to their specific accounts.

SECTION 2-4 9: Applicability SCHEDULE OF APPLICATION, LICENSE, AND PERMIT FEES

All fees and charges required by ordinances of the Town of Stockton Springs for permits, licenses, approvals and applications therefor, and all fees and charges collected by the Town of Stockton Springs where State law authorizes or requires the Town to set the amounts of such fees and charges, shall hereafter be established as the Schedule of Application, License Permit, and Other Fees and be listed in a Schedule of Fees, as part of this ordinance.

~~The Board of Selectmen shall establish a schedule of application, license, and permit fees.~~
The Board of Selectmen shall review the schedule at least once annually. Amendments to the schedule shall require notice and a public hearing before being presented for final approval at Town Meeting A copy of the fee schedule shall be available from the Town Clerk

TOWN OF STOCKTON SPRINGS

**(NOTE: THIS SECTION HAS BEEN HEAVILY REFORMATTED.
Word/text changes are noted. Original is available upon request at the
Town Office.)**

**SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES
ADOPTED ___ EFFECTIVE ___**

SCHEDULE OF FEES

| | |
|---|--|
| ADMINISTRATIVE | |
| Copy of Town Documents | \$0.20 per page \$5.00 for DVD |
| Cemetery Fees – Set by Cemetery Commission Resident | |
| - Single Lot | \$100.00 |
| - Double Lot | \$200.00 |
| - Administrative Fee for Documents | \$10.00 per lot |
| Interment fees – Separate fee set by contractor | |
| Disinterment – Separate fee set by contractor | |
| Faxes (Incoming & Outgoing) | \$1.00 per page |
| Notary Fee | \$1.00 per page |
| PAYT Pay As You Throw Trash Tags | \$1.50 per tag |
| - Recycle Containers | Cost |
| - Composter | Cost |
| Copy of Land Use Ordinance (outside) | Cost |
| Copy of other ordinances done in-house | \$0.20 |
| Per page up to 20 pages | |
| Photocopies- Black & White | |
| - 8.5 inch x 11 inch or smaller | \$0.20 per page |
| - 8.5 inch x 14 inch | \$0.25 per page |
| - 11 inch x 17 inch | \$0.50 per page |
| Photocopies- Color | |
| - 8.5 inch x 11 inch or smaller | <u>\$0.25 per page</u> |
| - 8.5 inch x 14 inch | <u>\$0.30 per page</u> |
| - 11 inch x 17 inch | <u>\$1.00 per page</u> |
| Search Fee | |
| - Per Surname | \$15.00 per name |
| - Abstract | \$5.00 per request |
| Street Map (11 inch x 17 inch) | \$1.00 |
| Tax Account Listing —electronic format | <u>\$0.20 per page</u> <u>\$75.00 for DVD</u> |
| Tax Maps (Complete Set) | |
| - 11 inch x 17 inch | \$25.00 |
| - 24 inch x 36 inch | Cost |

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| | |
| ANIMAL CONTROL RELATED | |
| Animal Impoundment Fee | \$30.00 |
| Running At Large | \$10.00 + cost <u>per occurrence</u> |
| Emergency Medical Bills attributed to animal | Cost |

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| AMBULANCE SERVICE | |
| Town of Stockton Springs Board of Selectmen shall annually establish a schedule of fees that support the cost of ambulance service to the extent practical while respecting all state and federal laws, rules, and regulations. | |
| Mileage per loaded mile | \$13.00 |
| ALS 1 (A0427) | \$530.00 |
| ALS 2 (A0422) | \$750.00 |
| ALS Non-Emergency | \$418.00 |
| ALS Return Trip | \$418.00 |
| ALS Backup | \$100.00 |
| BLS- Non-Emergency | \$280.00 |
| BLS-Emergency | \$440.00 |
| BLS- Return Trip | \$280.00 |
| Ambulance Response with Treatment with No Transport* | \$100.00 |
| <u>Ambulance Response w/o Treatment with No Transport*</u> | <u>\$100.00**</u> |
| *Medicare will not reimburse. Some private insurance companies may pay. | |
| **First two calls of every year are free of charge. Notice will be sent to patient. | |
| CABLE – Franchise Filing Fee | \$100.00 |
| CODE RELATED | |
| Junkyard Application Fee | \$250.00 |
| Junkyard Advertising Fee | Cost |
| <u>Liquor License Advertising Fee (if applicable)</u> | Cost |
| <u>Bottle Club License Advertising Fee</u> | Cost |
| FLOODPLAIN (See Land Use <u>Schedule</u>) | |
| - Application Fee- Minor Development | \$25.00 |
| - Application Fee- New Construction or Substantial Improvement | \$50.00 |
| - Expert's Fee- (See Expert Fee, page 9) <u>Paid in full by applicant within 15 days of Town invoice mailed to applicant</u> | Cost |

| HARBOR RELATED | |
|---|--|
| <u>Private Mooring Site Fees</u> Stockton Harbor: Resident Non-Resident Areas Outside Stockton Harbor: Resident Non-Resident | \$70.00 80.00 \$145.00 200.00 \$25.00 \$50.00 |
| <u>Commercial Mooring Site Fees</u> Stockton Harbor: Resident Non-Resident Areas Outside Stockton Harbor: Resident Non-Resident | \$70.00 80.00 \$145.00 200.00 \$25.00 \$50.00 |
| <u>Other Fees</u> Dinghy- In-rack Dinghy- Inter-tidal, In-water Tie-Up Dinghy- Regular In-water Tie-Up Dinghy Penalty Bail-Out Fee | \$25.00 \$25.00 \$50.00 \$5.00 per occurrence |
| <u>Town Rentals:</u> Overnight Mooring Seasonal Mooring Overnight Dockage (Only when approved by Harbormaster) | \$25.00 per night \$700.00 per season \$1.00/ ft. per night |
| Mooring Site Waiting List Fee | \$10.00 per site, per season |
| Annual Key Fee for 24/7 Bathroom Access at HM Office Late Fee | \$5.00 \$50.00 per mooring |

All Harbor Related Fees are due by the Town Office no later than April 30th of each year. If the annual fee has not been received at the Town Office by April 30th, the late fee will be assessed. If mooring and late fees are not paid in full by May 31st, the mooring site and mooring hardware will be considered abandoned. The Harbormaster shall attempt to contact the unpaid mooring owner using current Town official notification protocol. If the mooring fees remain unpaid following this notification procedure, the mooring hardware will become the property of the Town of Stockton Springs. Mooring site fees are not refundable.

Land Use
Town of Stockton Springs, Maine Land Use Ordinance

| LAND USE FEES | | |
|---|--|--|
| | Minimum Fee | Additional Costs |
| Residential Building | \$.15/sq . ft - Minimum \$25.00 | \$25 Shoreland \$50 Floodplain |
| Commercial Building | \$.25/sq. ft. - Minimum \$50.00 | \$25 Shoreland \$50 Floodplain |
| Accessory Building | \$.10/sq. ft. – minimum \$25.00 No permit Required if less than 100 sq. ft. | \$25 Shoreland \$50 Floodplain |
| Industrial Building | \$.25/sq. ft. - Minimum \$60.00 | \$25 Shoreland \$50 Floodplain |
| Change of Use | \$30 | \$25 Shoreland \$50 Floodplain |
| Demolition | \$25.00 | |
| Construction Without A Permit | First Offense: Double Fee Second Offense: Double Fee Third & Subsequent: \$2,500. Minimum | |
| Fabric Shelters | \$25.00 | |
| Home Occupation | \$30 | \$25 Shoreland \$50 Floodplain |
| Signs | \$25 | |
| Driveway/Road Entrance | \$25 | |
| Fees for porch, deck, wharf | same as building permit fees | |
| Earth moving < 10cubic yards > 10cubic yards Vegetative Clearing | No fee \$25 | \$25.00 Shoreland \$50.00 Shoreland |
| Site Plan Review | \$100 | plus mailing & advertising cost |
| Board of Appeals Pre-Application | \$100 \$50 | plus mailing & advertising cost |
| Subdivision Pre-application Minor Major Amendment Minor Modification | \$100 \$100 per lot \$200 per lot \$200 per lot \$100 | plus mailing & advertising cost Plus \$100 per new lot |

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|------------------------------------|--|---------------------------------------|
| Wireless Telecommunications | \$1500 New Tower \$500.00 Expansion | Requires PB Approval CEO Permits |
| Wind Energy Development | See Wind Energy Ordinance | |
| Internal Plumbing | \$40 | \$10.00/fixture plus \$10 for Town |
| SSWD | Per State schedule | & \$20/Town & \$15/State Surchg. |

Expert Fee:

An additional fee may be charged if the Planning Board and/or Board of Appeals require the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within ten (10) days after the Town submits an estimate for such services to the applicant. Failure to pay the fee to the Town within the required time period shall constitute a violation of this Ordinance. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject.

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| MINERAL EXTRACTION | |
| Renewal Fees: Less than 1 acre 1.0 Acre to 4.9 acres 5.0 acres to 30 acres Over 30 acres | \$100.00 \$200.00 \$300.00 \$600.00 |
| Application Fees: Less than 1 acre 1.0 Acre to 4.9 acres 5.0 acres to 30 acres Over 30 acres | \$ 100.00 \$ 250.00 \$ 500.00 \$1,000.00 |
| Expansion Fees: Under 5 acres Over 5.1 acres | \$300.00 \$500.00 |
| PLUMBING CODE | |
| Uniform Plumbing Code (Adopted by the State of Maine and locally enforced) Plumbing fees | As established by the State of Maine |

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| SHELLFISH CONSERVATION | |
| Resident Commercial | \$100.00 |
| Non-resident Commercial | \$200.00 |
| Resident Recreational | \$ 10.00 |
| Non-resident Recreational | \$ 20.00 |
| 72 Hour Recreational license | \$ 15.00 |
| SIGNS | \$25.00 |
| SHORELAND ORDINANCE | See Land Use Schedule |
| SITE PLAN REVIEW | See Land Use Schedule Plus Cost of Technical Review* Plus Cost of Improvement Guarantee |
| SUBDIVISION | See Land Use Schedule |

***Technical Review Fee**

The Planning Board may reduce the amount of the technical review fee or eliminate the fee if it determines that the scale or nature of the project will require little or no outside review.

The technical review fee may be used by the Planning Board to pay reasonable costs incurred by the Board, at its discretion, which relate directly to the review of the application pursuant to the review criteria. Such services may include, but need not be limited to, consulting, engineering or other professional fees, attorney fees, recording fees, and appraisal fees. The Town of Stockton Springs shall provide the applicant, upon written request, with an accounting of his or her account and shall refund all of the remaining monies, after the payment by the Town of all costs and services related to the review. Such payment of remaining monies shall be made no later than sixty (60) days after the approval of the application, denial of the application, or approval with condition of the application. Such refund shall be accompanied by a final accounting of expenditures. The monies collected shall not be used by the Board for any enforcement purposes nor shall the applicant be liable for costs incurred by or costs of services contracted for by the Board which exceed the amount deposited to the trust account.

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| PUBLIC HIGHWAY EXCAVATION | \$25.00 per application Plus costs to surface/pave |
| SUBSURFACE WASTEWATER Subsurface Wastewater Disposal Rules (Adopted by the State of Maine and locally enforced) | Related Plumbing Fees as established by the State of Maine |
| WELLHEAD PROTECTION | Cost of Expert if Used |
| WIND ENERGY ORDINANCE | |
| Type 1 & 2: | \$30.00 |
| Type 3 in Rural Zone: | \$50.00 |

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| Type 3 Other than Rural Zone: Type 4 & 5 Site Permit | \$100.00 Cost of Notification & Guarantees |
| Base Application | \$2,500.00- & plus \$100 for every wind turbine |
| Operational License Annual Fee for existing app | \$1,000.00 \$250.00 |
| WIRELESS ORDINANCE | |
| Expansion/Co-Location New Tower | \$500.00 \$1,500.00 Plus all reasonable & customary costs to review |
| ZONING BOARD OF APPEALS | |
| Administrative Appeal to Zoning Board | \$0.00 |
| Miscellaneous Appeal to Zoning Board | \$0.00 |
| Variance Appeal to Zoning Board of Appeals | \$0.00 |