



# APPLICATION, LICENSE, PERMIT, AND OTHER FEES ORDINANCE

Adopted June 13, 2015  
Amended June 16, 2018  
Amended June 15, 2019  
Amended June 13, 2020  
Amended June 17, 2023  
Amended June 15, 2024

Attested By: \_\_\_\_\_

Title: \_\_\_\_\_

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## **TOWN OF STOCKTON SPRINGS**

### **SECTION 1: Title**

This Ordinance shall be known as the "Town of Stockton Springs Application, License, and Fees Ordinance" and will be referred to herein as "this Ordinance".

### **SECTION 2: Authority**

This Ordinance is adopted pursuant to the enabling provisions of the Maine Constitution and the provisions of 30-A, M.R.S.A Section 3001 and Section 4354 (Home Rule).

### **SECTION 3: Purpose**

The purpose of this Ordinance is to establish a schedule of fees for applications, licenses, permits, and other fees to facilitate control and/or inspection of construction work, business operations, and recreational activities in the interest of the health, safety, and general welfare of the community. Fees are established with the intent to sufficiently cover the cost to the Town in administering the provisions of established Ordinances.

### **SECTION 4: Conflict with other Ordinances**

Whenever the requirements of this Ordinance are at variance with the requirements of any other lawfully adopted rules, regulations, ordinances, deed restrictions, or covenants, the more restrictive, or that imposing the higher standards, shall govern.

### **SECTION 5: Severability**

In the event any section, subsection, or any portion of this Ordinance shall be declared by any court of competent jurisdiction to be invalid for any reason, such section shall not be deemed to affect the validity of any other section, subsection, or other portion of this Ordinance. To this end, the provisions of this Ordinance are hereby declared to be severable.

### **SECTION 6: Amendments to this Ordinance**

This Ordinance may be amended by a majority vote of the registered voters in attendance at a regular town meeting or special town meeting called by the Municipal Officers. The Ordinance may also be amended at a regular town meeting upon a written petition of at least 10 percent of the Town's registered voters who voted in the last gubernatorial election. In all cases, a public hearing shall be held prior to the Town meeting vote on the proposed amendment.

### **SECTION 7: Assessment of Fees**

Fees shall be assessed at the time of application or transaction unless otherwise specified in the applicable ordinance adopted by the Town of Stockton Springs.

Fees are intended to cover the cost of the Town of Stockton Springs's administrative processing of the application. Fees shall not be refundable, unless otherwise noted in this Ordinance or other

applicable ordinance adopted by the Town of Stockton Springs.

## **SECTION 8: Collection of Fees**

All fees shall be collected by the Town, or its agent, and shall accrue to the Town's general fund revenue accounts unless 1) otherwise specified in the applicable ordinance adopted by the Town of Stockton Springs, or 2) the fees collected are associated with enterprise accounts (Ambulance and Harbor). Enterprise account fees shall accrue to their specific accounts.

## **SECTION 9: Applicability**

All fees and charges required by ordinances of the Town of Stockton Springs for permits, licenses, approvals and applications therefor, and all fees and charges collected by the Town of Stockton Springs where State law authorizes or requires the Town to set the amounts of such fees and charges, shall hereafter be established as the Schedule of Application, License Permit, and Other Fees and be listed in a Schedule of Fees, as part of this ordinance.

## TOWN OF STOCKTON SPRINGS SCHEDULE OF FEES

### I. ADMINISTRATIVE FEES

Cable – Franchise Filing Fee	\$100.00
Copy of Town Documents	\$0.20 per page \$5.00 for DVD Cost for USB drive
Cemetery Fees – - Single Lot (Resident) - Double Lot (Resident) - Administrative Fee for Documents	\$100.00 \$200.00 \$10.00 per lot
Faxes (Incoming & Outgoing)	\$1.00 per page
Notary Fee	\$1.00 per page
Pay As You Throw Trash Tags - Recycle Containers - Composter	\$1.50 per tag Cost Cost
Photocopies- Black & White - 8.5 inch x 11 inch or smaller - 8.5 inch x 14 inch - 11 inch x 17 inch	\$0.20 per page \$0.25 per page \$0.50 per page
Photocopies- Color - 8.5 inch x 11 inch or smaller - 8.5 inch x 14 inch - 11 inch x 17 inch	\$0.25 per page \$0.30 per page \$1.00 per page
Search Fee - Per Surname- Genealogy Related - Abstract	\$15.00 per name \$5.00 per request
Street Map (11 inch x 17 inch)	\$1.00
Tax Account Listing	\$0.20 per page \$5.00 for DVD Cost for USB drive
Tax Maps (Complete Set) - 11 inch x 17 inch - 24 inch x 36 inch	\$25.00 Cost

**II. ANIMAL CONTROL RELATED FEES**

Animal Impoundment Fee	\$30.00
Running At Large	\$10.00 + cost per occurrence
Emergency Medical Bills attributed to animal	Cost

**III. AMBULANCE SERVICE FEES**

Mileage per loaded mile	\$13.00
ALS 1 (A0427)	\$530.00
ALS 2 (A0422)	\$750.00
ALS Non-Emergency	\$418.00
ALS Return Trip	\$418.00
ALS Backup	\$100.00
BLS- Non-Emergency	\$280.00
BLS-Emergency	\$440.00
BLS- Return Trip	\$280.00
Ambulance Response with Treatment with No Transport*	\$100.00
Ambulance Response w/o Treatment with No Transport*	\$100.00**
<p>*Medicare will not reimburse. Some private insurance companies may pay.</p> <p>**First two calls of every year are free of charge. Notice will be sent to patient.</p>	

**IV. CODE RELATED FEES**

Junkyard Application Fee	\$250.00
Junkyard Advertising Fee	Cost
Liquor License Advertising Fee (if applicable)	Cost
Bottle Club License Advertising Fee	Cost

**V. FLOODPLAIN (See Land Use)**

- Application Fee- New Development	\$25.00
- Application Fee- New Construction or Substantial Improvement	\$50.00
- Expert's Fee* - (See Expert Fee, page 9)	Cost

## VI. HARBOR RELATED FEES

<u>Private Mooring Site Fees</u>	
Stockton Harbor: Resident	\$120.00
Non-Resident	\$300.00
Outside Harbor: Resident	\$25.00
Non-Resident	\$50.00
<u>Commercial Mooring Site Fees</u>	
Stockton Harbor: Resident	\$120.00
Non-Resident	\$300.00
Outside Harbor: Resident	\$25.00
Non-Resident	\$50.00
<u>Other Fees</u>	
Dinghy- In-rack	\$50.00
Dinghy- Inter-tidal, In-water Tie-Up	\$25.00
Dinghy- Regular In-water Tie-Up	\$75.00
Dinghy Penalty Bail-Out Fee	\$5.00 per occurrence
<u>Town Rentals</u>	
Overnight Mooring	\$25.00 per night
Seasonal Mooring	\$900.00 per season
Overnight Dockage (Only when approved by Harbormaster)	\$1.00/ft. per night
Mooring Site Waiting List Fee	\$10.00 per site, per season
Mooring Late Fee	\$50 per mooring

All applicable Harbor Related Fees are due by the Town Office no later than April 30<sup>th</sup> of each year. If the annual fee has not been received by the Town Office by close of business of April 30<sup>th</sup>, the late fee will be assessed. If mooring and late fees are not paid in full by May 31<sup>st</sup>, the mooring site and mooring hardware will be considered abandoned. The Harbormaster shall attempt to contact the unpaid mooring owner using current Town official notification protocol. If the mooring fees remain unpaid following this notification procedure, the mooring hardware will become the property of the Town of Stockton Springs. Mooring site fees are nonrefundable.

**VII. LAND USE FEES**

	Minimum Fee	Additional Costs
Residential Building	\$.25/sq. ft. - Minimum \$30.00	\$25 Shoreland \$50 Floodplain
Commercial Building	\$.35/sq. ft. - Minimum \$60.00	\$25 Shoreland \$50 Floodplain
Accessory Building	\$.20/sq. ft. – minimum \$30.00 No permit Required if less than 100 sq. ft.	\$25 Shoreland \$50 Floodplain
Industrial Building	\$.45/sq. ft. - Minimum \$80.00	\$25 Shoreland \$50 Floodplain
Change of Use	\$30	\$25 Shoreland \$50 Floodplain
Demolition	\$30.00	
Construction Without A Permit	First Offense: Double Fee Second Offense: Double Fee Third & Subsequent: \$2,500. Minimum	
Fabric Shelters	\$30.00	
Home Occupation	\$30	\$25 Shoreland \$50 Floodplain
Itinerant Commercial Vendor	\$25 for up to three (3) days	\$10 each additional day up to 30 days
Signs	\$30	
Driveway/Road Entrance	\$30	
Fees for porch, deck, wharf	same as building permit fees	
Earth moving < 10cubic yards > 10cubic yards Vegetative Clearing	No fee \$30	\$25.00 Shoreland  \$50.00 Shoreland
Board of Appeals	\$100	plus mailing & advertising cost

**Expert Fee:**

An additional fee may be charged if the Planning Board and/or Board of Appeals require the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within ten (10) days after the Town submits an estimate for such services to the applicant. Failure to pay the fee to the Town within the required time period shall constitute a violation of this Ordinance. An expert shall not be hired by the municipality at the expense of an



applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject.

**VIII. MINERAL EXTRACTION**

Renewal Fees: Less than 1 acre	\$100.00
1.0 Acre to 4.9 acres	\$200.00
5.0 acres to 30 acres	\$300.00
Over 30 acres	\$600.00
Application Fees: Less than 1 acre	\$ 100.00
1.0 Acre to 4.9 acres	\$ 250.00
5.0 acres to 30 acres	\$ 500.00
Over 30 acres	\$1,000.00
Expansion Fees: Under 5 acres	\$300.00
Over 5.1 acres	\$500.00

**IX. PLUMBING CODE**

	Minimum Fee	Additional Costs
Internal Plumbing	\$60.00	\$15.00 per fixture
Subsurface Waste Water Disposal System	\$250.00	Plus \$20.00 for the Town

**X. SHELLFISH CONSERVATION FEES**

Resident Commercial	\$100.00
Non-resident Commercial	\$200.00
Resident Recreational	\$ 10.00
Non-resident Recreational	\$ 20.00
72 Hour Recreational License	\$15.00

**XI. SHORELAND ORDINANCE**

SHORELAND	See Land Use Schedule
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**XII. SITE PLAN REVIEW**

SITE PLAN REVIEW	<p>\$150.00  Plus Cost of Technical Review*  Plus Cost of Improvement  Guarantee    Plus cost of mailing &amp;  advertising</p>
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\*Technical Review Fee

The Planning Board may reduce the amount of the technical review fee or eliminate the fee if it determines that the scale or nature of the project will require little or no outside review.

The technical review fee may be used by the Planning Board to pay reasonable costs incurred by the Board, at its discretion, which relate directly to the review of the application pursuant to the review criteria. Such services may include, but need not be limited to, consulting, engineering or other professional fees, attorney fees, recording fees, and appraisal fees. The Town of Stockton Springs shall provide the applicant, upon written request, with an accounting of his or her account and shall refund all of the remaining monies, after the payment by the Town of all costs and services related to the review. Such payment of remaining monies shall be made no later than sixty (60) days after the approval of the application, denial of the application, or approval with condition of the application. Such refund shall be accompanied by a final accounting of expenditures. The monies collected shall not be used by the Board for any enforcement purposes nor shall the applicant be liable for costs incurred by or costs of services contracted for by the Board which exceed the amount deposited to the trust account.

**XIII. SUBDIVISION**

Subdivision:		plus mailing & advertising
Pre-application	\$100.00	
Minor	\$100.00	plus \$100.00 per lot
Major	\$200.00	Plus \$100.00 per lot
Amendment	\$200.00 per lot	

**\*Seasonal (temporary) screen houses and event tents do not require a permit, but are subject to the specific Land Use Standards in the area where they are to be located.**


**XIV. WELLHEAD PROTECTION**

WELLHEAD PROTECTION	Cost of Expert if Used
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**XV. WIND ENERGY ORDINANCE**

Type 1 &2: Type 3 in Rural Zone: Type 3 Other than Rural Zone: Type 4 & 5 Site Permit	\$30.00 \$50.00 \$100.00 Cost of Notification & Guarantees
Base Application	\$2,500.00 & plus \$100 for every wind turbine
Operational License Annual Fee for existing app	\$1,000.00 \$250.00

**XVI. WIRELESS ORDINANCE FEES**

Expansion/Co-Location New Tower	\$500.00 \$1,500.00 Plus all reasonable & customary costs to review
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